



MEMORANDUM
Harvey Ruvin
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Clerk of the Board of County Commissioners
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B/F
Agenda Item No. 6 (B)

TO: Honorable Jimmy L. Morales
and Members of the Budget and
Finance Committee

DATE: June 17, 2004

FROM: Kay M. Sullivan, Director
Clerk of the Board

SUBJECT: Approval of Commission
Committee Minutes

The following Clerk's Summary of Minutes is submitted by the Clerk of the Board for approval by the Budget and Finance Committee:

➤ May 20, 2004

Attachment
KMS/as



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF Meeting Minutes Budget and Finance Committee

Jimmy L. Morales (7), Chairperson; Katy Sorenson (8), Vice Chairperson;
Commissioners Jose "Pepe" Diaz (12), Sally A. Heyman (4), Dennis C. Moss (9), and
Rebeca Sosa (6)

Thursday, May 20, 2004

9:30 AM

COMMISSION CHAMBERS

Members Present: Jose "Pepe" Diaz, Sally A. Heyman, Dennis C. Moss, Katy Sorenson.

Members Absent: Jimmy L. Morales, Rebeca Sosa.

Members Late: None.

Members Excused: None.

1A INVOCATION

1B PLEDGE OF ALLEGIANCE

1C ROLL CALL

Report: *In addition to the members of the Committee present at today's meeting, there were also present the following staff support:*

Assistant County Attorney Gerald Sanchez and Assistant County Attorney Cynthia Johnson-Stacks; Assistant County Manager Tony Crapp, Sr. and Assistant County Manager Corrine Brody; and Deputy Clerks Doris Dickens and Alicia Stephenson

041757 Report
CHANGES TO TODAY'S AGENDA

Report: *Assistant County Attorney Gerald Sanchez indicated that in addition to the County Manager's memorandum entitled, "Requested Changes to Budget and Finance Committee Agenda (May 20, 2004)," the following additional changes had been requested: Agenda Items 2A, 3G Supplement, and 3J Substitute were added to the agenda.*

1D

041500 Special Presentation

SPECIAL PRESENTATION TO ARVIDA MIDDLE
SCHOOL BY VICE CHAIRPERSON SORENSON-
EMERGENCY MEDICAL RESPONSE TEAM

Presented

2 COUNTY COMMISSION

2A

041419 Resolution

Jose "Pepe" Diaz

RESOLUTION DIRECTING THE COUNTY MANAGER
TO DETERMINE AN APPROPRIATE FUNDING SOURCE
TO PROVIDE IN-KIND SERVICES OR FUNDS FOR THE
JULY 10, 2004 SALUTE TO OUR FLORIDA HEROES
CELEBRATION AT BAYFRONT PARK IN AN AMOUNT
NOT TO EXCEED \$75,000

*Forwarded to BCC with a favorable
recommendation*

Mover: Diaz

Second: Heyman

Vote: 4-0

Absent: Sosa, Morales

Report: *Vice Chairperson Sorenson indicated Chairperson
Morales would request that the Chairperson of the
Board of County Commissioners waive the
Committee Rules of Procedure and allow the
foregoing resolution to be placed on the May 25,
2004 Commission Agenda.*

3 DEPARTMENT

3A

041248 Resolution

RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO FILE TAX DEED APPLICATIONS ON ELIGIBLE
COUNTY HELD TAX CERTIFICATES (Finance
Department)

*Forwarded to BCC with a favorable
recommendation*

Mover: Heyman

Second: Diaz

Vote: 4-0

Absent: Sosa, Morales

3B

041253 Ordinance

ORDINANCE AUTHORIZING LOANS, FROM TIME TO TIME, IN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$120,000,000 FROM SUNSHINE STATE GOVERNMENTAL FINANCING COMMISSION FOR PURPOSE OF PAYING COST OR REIMBURSING COST OF PURCHASE OF CAPITAL ASSETS FOR THE TRANSIT DEPARTMENT AND FUNDING CERTAIN INFRASTRUCTURE DEVELOPMENT FOR NARANJA COMMUNITY REDEVELOPMENT AGENCY; PROVIDING THAT SUCH LOANS SHALL BE SECURED BY EITHER SUBORDINATE PLEDGE OF ONE HALF CENT SALES TAX FOR TRANSPORTATION OR COVENANT TO BUDGET AND APPROPRIATE FROM NON-AD VALOREM REVENUES; PROVIDING THAT EACH LOAN, PROJECT AND RELATED LOAN DOCUMENTS BE APPROVED BY THIS BOARD PRIOR TO ENTERING INTO LOAN; PROVIDING SEVERABILITY AND EFFECTIVE DATE (Finance Department)

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Diaz
Vote: 4-0
Absent: Sosa, Morales

3C

041216 Resolution

RESOLUTION APPROVING APPOINTMENT OF MARIANNE EDMONDS, INC. AND J.P. MORGAN CHASE & COMPANY TO SERVE AS FINANCIAL ADVISORS FOR HOUSING FINANCE AUTHORITY OF MIAMI-DADE COUNTY, FLORIDA (Housing Finance Authority)

Forwarded to BCC with a favorable recommendation
Mover: Heyman
Seconder: Diaz
Vote: 4-0
Absent: Sosa, Morales

3D

041217 Resolution

RESOLUTION APPROVING EXPENDITURE BY THE HOUSING FINANCE AUTHORITY OF MIAMI-DADE COUNTY (FLORIDA) (THE "AUTHORITY") OF UP TO \$35,000 FROM AUTHORITY'S ANNUAL BUDGET AFTER APPROVAL BY AUTHORITY FOR PAYMENT OF TRAVEL AND OTHER RELATED EXPENSES OF AUTHORITY BOARD MEMBERS FOR THE PURPOSE OF ATTENDING EDUCATIONAL PROGRAMS AND BUSINESS TRIPS RELEVANT TO THE AUTHORITY'S DUTIES (Housing Finance Authority)

Forwarded with a favorable recommendation
Mover: Heyman
Seconder: Diaz
Vote: 4-0
Absent: Sosa, Morales

3E

041244 Resolution

RESOLUTION APPROVING THE ISSUANCE OF MULTIFAMILY MORTGAGE REVENUE BONDS OF THE HOUSING FINANCE AUTHORITY OF MIAMI-DADE COUNTY (FLORIDA) TO FINANCE THE ACQUISITION AND CONSTRUCTION OF A MULTIFAMILY HOUSING PROJECT TO BE KNOWN AS MOWRY GARDENS APARTMENTS (Housing Finance Authority)

Forwarded to BCC with a favorable recommendation

Mover: Moss

Seconded: Heyman

Vote: 4-0

Absent: Morales, Sosa

Report: *Commissioner Moss asked the County Manager and the Housing and Finance Authority to ensure that significant dialogue took place in the community concerning the construction of Mowry Gardens Apartments.*

Commissioner Moss also asked for a copy of drawings/renderings of this proposed construction at the S.W. corner of S.W. 264th Street and S.W. 139th Avenue, in Naranja, Florida before this proposed resolution was considered by the Board of County Commissioners.

There being no other discussion, the Committee proceeded to vote on the foregoing proposed resolution.

3F

041181 Ordinance

ORDINANCE APPROVING AND ADOPTING SUPPLEMENTAL BUDGETS FOR VARIOUS COUNTY DEPARTMENTS AND FUNDS; RATIFYING AND APPROVING ADMINISTRATIVE ORDERS AND OTHER BOARD ACTIONS WHICH SET CHARGES; AUTHORIZING FEES CONSISTENT WITH APPROPRIATIONS; APPROPRIATING GRANT FUNDS; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (Office of Strategic Business Management)

Withdrawn

Report: *See Agenda Item 3F Substitute-Legislative File # 041319*

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3F SUB.

041319 Ordinance

ORDINANCE APPROVING AND ADOPTING SUPPLEMENTAL BUDGETS FOR VARIOUS COUNTY DEPARTMENTS AND FUNDS; RATIFYING AND APPROVING ADMINISTRATIVE ORDERS AND OTHER BOARD ACTIONS WHICH SET CHARGES; AUTHORIZING FEES CONSISTENT WITH APPROPRIATIONS; APPROPRIATING GRANT FUNDS; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (SEE ORIGINAL ITEM UNDER FILE NO. 041181) (Office of Strategic Business Management)

Forwarded to BCC with a favorable recommendation

Mover: Moss

Seconded: Heyman

Vote: 4-0

Absent: Sosa, Morales

Report: *Assistant County Attorney Gerald Sanchez read the foregoing proposed ordinance into the record.*

Commissioner Sorenson opened the public hearing; however, it was closed after no one appeared in response to Commissioner Sorenson's call for persons wishing to be heard in connection with the foregoing proposed ordinance.

Commissioner Heyman asked Office of Management and Budget Director David Morris to provide a brief report on this resolution regarding the reclassification of 53 employees (\$213,000) in the Department of Procurement Management. She also asked Mr. Morris to address the Office of Emergency Management and Homeland Security requirement of supplemental budgets in the amounts of \$29,000 and \$844,000 (handwritten page 2).

In response to Commissioner Heyman, Office of Strategic Business Management Director David Morris stated that the County Manager was developing a policy for when the terms of the union contracts do not apply to reclassification of employees. The policy would require that reclassifications be planned in advance.

Commissioner Heyman suggested that the Budget and Finance Committee develop policy on criteria for salary adjustments. She noted she received clarification from Office of Strategic Business Management Director David Morris that the supplemental budget of \$844,000 was covered by federal grant funds.

There being no other discussion, the Committee proceeded to vote on the foregoing proposed resolution.

3G

041383 Resolution

RESOLUTION AMENDING FY 2003-04 COUNTYWIDE GENERAL FUND AND UNINCORPORATED MUNICIPAL SERVICE AREA GENERAL FUND BUDGETS (Office of Strategic Business Management)

Withdrawn

Report: *See Agenda Item 3G Amended- Legislative File # 041511*

3G amd

041511 Resolution

RESOLUTION AMENDING FY 2003-04 COUNTYWIDE GENERAL FUND AND UNINCORPORATED MUNICIPAL SERVICE AREA GENERAL FUND BUDGETS (SEE ORIGINAL ITEM UNDER FILE NO. 041383) (Office of Strategic Business Management)

Forwarded to BCC with a favorable recommendation with committee amendment(s)

Mover: Heyman

Second: Diaz

Vote: 4-0

Absent: Sosa, Morales

Report: *Assistant County Attorney Gerald Sanchez read the foregoing proposed resolution into the record.*

Ms. Jennifer Glazer-Moon, Office of Strategic Business Management Budget Director, read an amendment into the record.

It was moved by Commissioner Heyman that the foregoing proposed resolution be amended to adjust the General Fund in the amount of \$98,000 to allow the County manager to contract with the Offices of the State Attorney and the Public Defender, administratively, for the period of July 1, 2004 through September 30, 2004, to prosecute and defend individuals who violate local ordinances pursuant to the requirements contained within Article V, Revision 7 Implementation legislation. This motion was seconded by Commissioner Diaz, and upon being put to a vote passed by a vote of 4-0 (Chairperson Morales and Commissioner Sosa were absent).

3G SUPPL.

041475 Report

SUPPLEMENTAL INFORMATION RE: 3G - ATTACHMENT 1 COUNTYWIDE GENERAL FUND

Report Received

Mover: Heyman

Second: Diaz

Vote: 4-0

Absent: Sosa, Morales

1

3H

041303 Resolution

RESOLUTION AUTHORIZING AWARD OF A COMPETITIVE BID, COMPETITIVE CONTRACT MODIFICATIONS, AND REQUESTS TO ADVERTISE FOR BIDS AND TO EXECUTE OPTIONS TO RENEW ESTABLISHED THEREUNDER FOR THE PURCHASE OF COMMODITIES AND SERVICES (Procurement Management Department)

Forwarded to BCC with a favorable recommendation

Mover: Heyman

Seconder: Diaz

Vote: 4-0

Absent: Sosa, Morales

3I

041311 Resolution

RESOLUTION WAIVING COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN GOODS AND SERVICES APPROVING CERTAIN MINORITY SET ASIDES AND SUBVENDOR GOALS AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME AND EXECUTE OPTIONS TO RENEW (Procurement Management Department)

Forwarded to BCC with a favorable recommendation

Mover: Heyman

Seconder: Diaz

Vote: 4-0

Absent: Sosa, Morales

3J

041381 Resolution

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO ADVERTISE A REQUEST FOR QUALIFICATIONS TO FORM A POOL OF PREQUALIFIED VENDORS TO PROVIDE INFORMATION TECHNOLOGY TEMPORARY PERSONNEL SERVICES TO THE COUNTY ON A PROJECT SPECIFIC BASIS, TO EXERCISE ANY CANCELLATION AND RE-ADVERTISEMENT RENEWAL PROVISIONS AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN RFQ NO. 65 (Procurement Management Department)

Withdrawn

Report: *See Agenda Item 3J Substitute-Legislative File # 041439*

3J SUB

041439 Resolution

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO ADVERTISE A REQUEST FOR QUALIFICATIONS TO FORM A POOL OF PREQUALIFIED VENDORS TO PROVIDE INFORMATION TECHNOLOGY TEMPORARY PERSONNEL SERVICES TO THE COUNTY ON A PROJECT SPECIFIC BASIS, TO EXERCISE ANY CANCELLATION AND RE-ADVERTISEMENT RENEWAL PROVISIONS AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN RFQ NO. 65 [SEE ORIGINAL VERSION UNDER FILE NO. 041381] (Procurement Management Department)

Forwarded to BCC with a favorable recommendation

Mover: Heyman

Seconder: Diaz

Vote: 4-0

Absent: Morales, Sosa

4 COUNTY MANAGER

4A

041413 Report

CUTLER RIDGE AREA INCORPORATION (County Manager)

Report received and forwarded to BCC with a favorable recommendation

Mover: Moss

Seconder: Sorenson

Vote: 4-0

Absent: Sosa, Morales

Report: *Assistant County Attorney Gerald Sanchez read the foregoing proposed report into the record.*

Assistant County Manager Alex Munoz provided a brief report on this proposed incorporation, which he noted started at a Municipal Advisory Committee (MAC). This proposal had been considered by the Boundaries Commission where it was forwarded with a recommendation and by the Planning Advisory Board where it was forwarded to the BCC without a recommendation. Staff felt this proposal was revenue neutral and that it was a good proposal. The Board adopted an agreement with the Florida Contract Resolution Consortium (FCRC) to work with all the groups in South Dade that had boundaries disputes with other potential incorporation areas, including Cutler Ridge.

In response to Commissioner Sorenson's call for persons wishing to be heard in connection with this proposed report, the following individuals appeared in support of this report:

- *□ John Sykes, 8605 Franjo Road, member, Steering Committee for the proposed incorporation of Cutler Ridge, made a PowerPoint© presentation designed to introduced commissioners to the Cutler Ridge Community*
- *Louise Lockwood, 9071 Ridgeland Drive*
- *Mark Hyde, 19220 SW 88 Court, Whispering Pines*
- *Jackie Shannon (phonetic), 2122 SW 94 Court*
- *Marlayne Behenna*
- *Alfonsina Sergio, 9261 Caribbean Boulevard*
- *Jaime Reyes, 9750 S.W. 215 Lane, Cutler Ridge Municipal Advisory Committee*
- *State Representative John Cosgrove, 8230 SW 192 Street*
- *Rosa Alvarez, 7740 SW 84 Terrace*

Representative Cosgrove pointed out the residents of Goulds were friends and neighbors to the

residents of Cutler Ridge, and he wished to reassure members of the Commission that they had reached out to and engaged in dialogue with the Leadership of the Goulds community. Also, he had held meetings, conferences, and telephone conversations with George Knox, the attorney representing many of the Goulds leaders. Representative Cosgrove explained that the residents of Cutler Ridge were not insensitive to the feelings/concerns of Goulds Leadership, and they would explore alternatives with them to providing self-governance that were not as stringent or restrictive as the Cutler Ridge Incorporation proposal.

In response to Commissioner Sorenson's call for persons wishing to be heard in connection with the foregoing report, the following individuals appeared in opposition to this report:

- Felix Lasarte, 1 SE 3 Avenue, Akerman Senterfitt, representing the Shoma Development*
- George Knox, 150 SE 2 Avenue, representing Goulds citizens and the municipal entity known as PLANT.*

Mr. Knox acknowledged that good faith negotiations were underway to resolve the boundaries dispute between components of the Cutler Ridge Incorporation MAC and the citizens of Goulds and the municipal entity known as PLANT. On behalf of his clients, he suggested that any recommendation of this Committee (BFC) be deferred because some critical, outstanding issues still existed that were directly under the jurisdiction of this Committee. He said his clients felt it would be premature to make any presumptions about the revenue neutrality of the proposed City of Cutler Ridge because all decisions that would be made in the mediation process would likely affect the basis on which that presumption would be made. Mr. Knox noted his clients also wished to convey that they were not opposed to the Cutler Ridge Incorporation proposal, however, they were asking that this proposal be channeled through the process established by the County Commission.

In response to Commissioner Moss, Assistant County Manager Alex Munoz stated that a majority of the affected parties were involved in the boundaries dispute and it was anticipated that the issues would be resolved and this report would

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be forwarded for consideration by the Board of County Commissioners before the end of July,

Mr. Knox acknowledged that good faith negotiations were underway to resolve the boundaries dispute between components of the Cutler Ridge Incorporation MAC and the citizens of Goulds and the municipal entity known as PLANT. On behalf of his clients, he suggested that any recommendation of this Committee (BFC) be deferred because some critical, outstanding issues still existed that were directly under the jurisdiction of this Committee. He said his clients felt it would be premature to make any presumptions about the revenue neutrality of the proposed City of Cutler Ridge because all decisions that would be made in the mediation process would likely affect the basis on which that presumption would be made. Mr. Knox noted his clients also wished to convey that they were not opposed to the Cutler Ridge Incorporation proposal, however, they were asking that this proposal be channeled through the process established by the County Commission.

Commissioner Moss noted, for the record, that the supported the continued dialogue among all parties involved in the boundary disputes.

Commissioner Diaz concurred with Commission Moss.

In response to Commissioner Sorenson regarding the parliamentary procedures, Assistant County Attorney Cynthia Johnson-Stacks explained that the Committee could defer this ordinance for consideration at its next BFC meeting or waive Committee review and forward it to the Board of County Commissioners.

Commissioner Sorenson, as Vice Chairperson of the Budget and Finance Committee, asked that the proposed report be scheduled for the July 13, 2004, Board of County Commissioners (BCC) meeting with an understanding that boundary issues must be resolved in cooperation with the Florida Conflict Resolution Consortium by July 13th. She indicated this resolution would be considered at the July 27, 2004, BCC meeting if the issues were not resolved before July 13th.

It was moved by Commissioner Moss that the foregoing proposed report be forwarded to the Board of County Commissioners meeting of July 13, 2004 with a favorable recommendation. This

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motion was seconded by Commissioner Sorenson and upon being put to a vote, passed by a vote of 4-0 (Commissioners Morales and Sosa were absent).

It was moved by Commissioner Heyman that a resolution be placed on the meeting agenda of the Board of County Commissioners meeting of July 13, 2004 calling a special election.

Commissioner Sorenson, as Vice Chairperson of the Budget and Finance Committee, asked County Manager Burgess to review the contract with the Florida Conflict Resolution Consortium to determine whether it could be extended without having to come back before the Board of County Commissioners.

Commissioner Sorenson requested that the County Attorney's Office place an item on the agenda of the July 13, 2004 BCC agenda to extend the contract with the Florida Conflict Resolution Consortium.

There being no other discussion, the Committee proceeded to vote on the foregoing proposed report.

5 COUNTY ATTORNEY

6 CLERK OF THE BOARD

7 REPORTS

Budget and Finance Committee

CLERK'S SUMMARY OF

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7A

041208 Report

REPORT RE: MILITARY RESERVISTS (County Manager)

Report Received

Mover: Moss

Seconder: Sorenson

Vote: 3-0

Absent: Sosa, Diaz, Morales

Report: *Assistant County Attorney Gerald Sanchez read the foregoing report into the record.*

Commissioner Diaz recognized two members of the armed forces in support of this report.

There being no other discussion, the Committee proceeded to receive this report.

7B

041401 Report

ORAL REPORT- UPDATE ON COMMUNITY BASED ORGANIZATION EXPENDITURE AND REIMBURSEMENT (County Manager)

Report Received

Mover: Moss

Seconder: Sorenson

Vote: 3-0

Absent: Sosa, Diaz, Morales

Report: *Assistant County Attorney Gerald Sanchez read the foregoing report into the record.*

Commissioner Heyman spoke in support of new procedures, office account reimbursement, administrative decisions and staff changes in connection with the proposed report.

Commissioner Sorenson stated that a report on self-insurance was pulled from the last Budget and Finance Committee agenda and asked whether it would be scheduled to be heard by the Committee again.

In response to Commissioner Sorenson, Assistant County Manager Corrine Brody stated that the report was deferred at the March 9, 2004 Governmental Operations and Environment Committee (GOE) meeting and would be rescheduled to be heard by the GOE and Budget and Finance Committees in June, 2004. She added that in the meantime, the County Manager would request a self-insurance quote in addition to a self-insurance program as part of the renewal cycle.

There being no other discussion, the Committee proceeded to receive this report.

8 ADJOURNMENT

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